

Quorum Court Minutes

3/24/14

Appropriation Ordinance 2014-4 - PASSED

AGENDA CRAIGHEAD COUNTY QUORUM COURT COMMITTEE MEETING March 24, 2014 7:00 P.M.

NOTE: March 24, 2014 meeting will be at Lake City Courthouse. Meeting at 7:00 p.m.

Assembly and Pledge of Allegiance

OPENING PRAYER

1. Roll Call

W. Approval of minutes for February, 2014 meeting.

Presentation by Theresa Book with Special Olympics

IV. Committee Reports:

a. Public Service Committee Report.

b. Finance and Administration Committee Report.

e. Roads and Transportation committee Report.

XV. Old Business

None

V. New Business

Annual Clean-up Appropriation Ordinance

March 24, 2014 Craighead County Quorum Court Meeting in Lake City

12 Justice of the Peace present. Justice Brett Provost was absent.

Judge Ed Hill called the meeting to order.

Justice **Barbara Weinstock** moved to approve the minutes from the February meetings, the motion was seconded by Justice **Terry Couch**, all voice voted to approve the minutes.

The Justices and Audience heard a presentation by Theresa Book concerning the Special Olympics occurring in Craighead County and encouraged all of their support at the event. The next event is occurring on May 2nd at the ASU Track and Field staring at 8:30am.

Justice **Ken Stacks** reported on the Public Services Committee meeting from March 10, 2014 – *Appendix* 1.

Justice Jim Bryant reported on the Finance Committee meeting from March 10, 2014 - Appendix 2.

Justice Terry Couch reported on the Road Committee meeting from March 10, 2014 – Appendix 3.

County Clerk **Kade Holliday** read Appropriations Ordinance #4 to the court. A motion was made by Justice **Weinstock** and seconded by Justice **Ray Kidd** to discussion and approval of the ordinance. Following brief discussion the ordinance was passed by all Justices present. – *Appendix 4*.

Judge Hill updated on the payer project that the county road is currently undertaking. Additionally the Judge discussed further plans and the launch of insurance exploration currently occurring in order to avoid the time crunch faced last year. The Judge also commented on the receipt of the Attorney General's opinion concerning the 60/40 Road Split between the County and the Cities of Jonesboro and Monette. Justice Weinstock mentioned lobbying the legislature to change the split back to 50/50 and Judge Hill said that this was something he would mention to AAC to consider.

Tax Collector **Marsha Phillips** stated that she had been on television, in particular KAIT news to discuss the delinquent taxes. Collector **Phillips** noted that there was originally 2 Million in delinquent personal and of that now 1.6 Million of that has been collected.

Justice **Kidd** inquired about the Bono Lake project. Judge **Hill** updated the court concerning the status of the Bono Lake and stated that they may be moving closer to closing the gate in order to fill the lake up in the coming weeks.

Justice **Bryant** motioned to adjorn the meeting, seconded by Justice **Max Render**, with no other business to be discussed the meeting stood adjourned at 7:35pm.

Craighead County Quorum Court Meeting Public Service Committee March 10, 2014

Public Service members assembled after full court business. Chairperson Ken Stacks called the meeting to order. All members were present.

Members reviewed a draft of the newly revised Personnel Policy Handbook. Several areas will be clarified or more clearly stated. The goal is to update our handbook and clear up any areas that were questionable.

There should be a final draft on the handbook soon.

Meeting adjourned at approximately 8:45 p.m.

Finance Committee Meeting

March 10, 2014

Finance Committee Members present: Chairman Jim Bryant and Justices Bob Blankenship, Dana Watkins, Kenny Hendrix, and Brett Provost.

Others present: Al Haines, Deputy County Clerk Tim Padgett, County Treasurer Terry McNatt, County Collector Marsha Phillips, Deputy Collector Teresa Presley, and several ASU Students.

Press: Jonesboro Sun

Justice Bryant called the Finance Committee Meeting to order at 7:10 PM after the full court meeting and discussed the following:

Reviewed revenue and expenditure reports for February 2014.

Treasurer McNatt noted that he is working on some leads on restructuring some things that will save the County money. He also informed the committee that Arkansas Legislative Audit is currently auditing 2013 county records.

Collector Marsha Phillips informed the committee that the Tax Books opened on March 1, 2014 and that many people are paying current taxes as well as paying delinquent personal and delinquent real taxes. She indicated that her office has been very busy. She stated that tax statements should be going out by the third week of April. She is also looking for a new credit card company for on line tax payments.

With no other business to be discussed, the Finance Committee stood adjourned at 7:20 PM.

Craighead County Quorum Court Meeting March 10, 2014 Roads and Transportation Committee

Members of the Roads and Transportation Committee assembled after the meeting of the full court. Members present included: Terry Couch, Mike Hawkins, Ray Kidd, and Max Render.

Others present included Judge Ed Hill, Eugene Neff—Road Superintendent, and students from the Advanced Reporting class from Arkansas State University.

Justice Couch called the meeting to order and the following business was discussed:

- Eugene Neff delivered his monthly road report (also distributed to the full court) and updated the committee regarding on-going projects. The weather has the bridge crew slightly behind.
- 2. Neff also updated the committee on the road clearing during the recent winter event.
- The recent heavy equipment purchase has arrived at the dealer and expected for delivery to the shop in the coming days. Pick-ups are ordered and not in.
 Excavators are being assessed this year with possible replacement next year if needed.

After entertaining questions from the Advanced Reporting Students, the committee adjourned.

Appropriation Ordinance No. 2014 - 4

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An ordinance revising appropriated monies from the county budget monies and appropriating additional monies from unappropriated monies, for operating of the various offices, departments and agencies of the county, and for paying those obligations of the county which must be paid from the county budget monies. Be it ordained by the Quorum Court of Craighead County, Arkansas:

MAR 2 5 2014

KADE HOLLIDAY COUNTY & PROBATE COURT CLERK

Section 1. That there are unappropriated reserve monies that can be appropriated into the 2013 budget, as well as additional monies in some departments/offices/funds that can be transferred to other departments/offices/funds in order to balance the budget.

Section 2. It has come to the attention of the court that some additional unappropriated monies need to be appropriated into the 2013 budget and transfer of department monies within the budget need to be made in order to reconcile the 2013 budget year.

Section 3. That some special revenue stand-alone funds received monies above anticipated revenues and were disbursed by the County Treasurer direct to the receiving agencies, and additional appropriations are needed to balance these funds. Additionally, some stand-alone special funds have been spent above the initial appropriated amounts and these funds have additional unappropriated monies that can be appropriated to balance these funds.

Section 4. There are hereby appropriated/redistributed from the departments/funds listed below, monies to be transferred and redistributed as described, for the office, department, fund, agency of purpose so indicated. These appropriations/redistributions constitute the country budget for the office.

These appropriations/redistributions constitute the county budget for the calendar year 2013. Fund Dept Office/Dept Descript Change 1000 100 County Judge New Change Old \$313,534,92 \$20,100.00 \$293,434.92 100-1001 Salaries \$180,968.52 \$2,000.00 \$178,968.52 100-3020 Telephone-Pager-Cable \$29,000.00 \$9,000.00 \$20,000,00 100-3100 Other Miscellaneous \$9,600.00 \$9,100.00 \$500.00 \$20,100.00 1000 101 County Clerk \$520,602.78 \$108.000.00 101-1009 Health Insurance Match \$412,602.78 \$31,464.00 -\$10,000.00 \$41,464.00 101-3001 Accounting & Auditing \$10,500.00 \$10,000.00 \$500.00 101-3054 Other Sundry Insurance \$111,050.00 \$108,000.00 \$3,050.00 \$108,000.00 1000 103 Treasurer \$146,857,66 \$4,500.00 \$142,357.66 103-2001 General Office Supplies \$4,000.00 \$2,000.00 \$2,000.00 103-2002 Small Equipment \$3,700.00 \$2,500.00 \$1,200.00 \$4,500.00 104 Collector \$370,449.06 -\$24,600.00 \$395,049.06 104-1001 Salaries \$242,126,79 -\$11,000.00 \$253,126,79 104-1007 Retirement Match \$34.855.26 -\$2,000.00 \$36,855,26 104-1009 Health Insurance Match \$33,448.00 -\$2,500.00 \$35,948.00 104-3030 Travel \$900.00 -\$7,100.00 \$8,000.00 104-3073 Lease Mach & Equip(Incl copier) \$3,000.00 -\$2,000.00 \$5,000,00 -\$24,600.00 1000 105 Assessor \$1,153,780.28 -\$20,000.00 \$1,173,780.28 105-1009 Health Insurance Match \$66,797.00 -\$20,000,00 \$86,797.00 -\$20,000.00 1000 106 Board Equalization \$12,012.00 \$0.00 1000 107 Quorum Court \$12,012.00 \$170,916.11 \$0.00 \$170,916.11 107-1009 Health Insurance Match \$39,864.00 -\$2,000.00 \$41.864.00 107-3030 Travel \$6,000.00 \$2,000.00 \$4,000.00 \$0.00 1000 108 Building Maintenance \$615,957.35 -\$12,000.00 \$627,957.35 108-1009 Health Insurance Match \$67,234.00 -\$6,000.00 \$73,234.00 108-1011 Unemployment Compensation \$2,168.00 -\$1,000.00 \$3,168.00 108-2003 Janitorial Supplies \$55,000.00 -\$5,000.00 \$60,000.00 -\$12,000.00

Fund D	Pept Office/Dept Act Descript						
	lept Office/Dept Act Descript 109 County Election Commission	New	Change	Old	New -	Change	Old
a	109-1002 Election Commission Workers(PT) 109-1004 Contract Labor 109-2001 General Office Supplies 109-3040 Advertising & Publication	\$38,000.00 \$12,000.00 \$48,000.00 \$10,000.00	\$20,000.00 \$5,000.00 \$30,000.00 \$7,000.00	\$18,000.00 \$7,000.00 \$18,000.00 \$3,000.00	\$126,997,30	\$62,000.00	\$64,997.30
1000	110 County Planning Board (MAPC)		\$62,000.00		\$3,500.00	\$0.00	\$3,500.00
1000	114 Computer Services 114-2002 Small Equipment 114-3102 Comp Software/Sup/Maint/Recov	\$34,000.00 \$71,000.00	\$24,000.00 \$41,000.00 \$65,000.00	\$10,000.00 \$30,000.00	\$314,279.57	\$65,000.00	\$249,279.57
1000	117 Lake City Clerk		ψου,000.00		\$183,104.08	\$11,000.00	\$172,104.08
4000	117-1001 Salaries	\$122,362.59	\$11,000.00 \$11,000.00	\$111,362.59			4 11 2, 10 1.00
	118 Soil Conservation District119 Crowley's Ridge Development Council				\$6,000.00	\$0.00	\$6,000.00
1000	120 Economic Development				\$5,000.00	\$0.00	\$5,000.00
1000	121 E Ark Resource Conservation & Dev				\$144,250.00 \$200.00	\$0.00 \$0.00	\$144,250.00 \$200.00
	124 Association of Ark Counties				\$3,589.00	\$0.00	\$3,589.00
1000 1000	125 Interfund Transfers 126 East Arkansas Planning & Development			*	\$200,000.00	\$0.00	\$200,000.00
1000	300 County Health Unit				\$6,900.00 \$27,603.35	\$0.00 \$1,000.00	\$6,900.00
	300-3060 Utilities-Electricity	\$16,600.00	\$1,000.00 \$1,000.00	\$15,600.00	φ21,003.30	\$1,000.00	\$26,603.35
1000 1000	305 Ark Children's Hospital 306 St Jude Hospital				\$2,500.00	\$0.00	\$2,500.00
1000	307 American Red Cross				\$2,500.00	\$0.00	\$2,500.00
1000	308 St Bernards Health Care				\$2,000.00 \$5,000.00	\$0.00 \$0.00	\$2,000.00 \$5,000.00
1000	400 County Sheriff	and the second second second second			\$2,709,592.12		\$2,832,592.12
	400-1001 Salaries 400-1002 Salaries-Part Time 400-1006 Social Security Match 400-1007 Retirement Match 400-1009 Health Insurance Match 400-1011 Unemployment Compensation 400-3020 Telephone-Pager-Cable	\$1,516,055.83 \$22,484.52 \$106,829.33 \$210,427.78 \$189,636.13 \$8,232.00 \$42,000.00	-\$29,000.00 -\$15,000.00 -\$14,000.00 -\$51,000.00 -\$3,000.00	\$1,541,055.83 \$51,484.52 \$121,829.33 \$224,427.78 \$240,636.13 \$11,232.00			
	ş . .	\$42,000.00	\$14,000.00 -\$123,000.00	\$28,000.00			
1000	401 Circuit Court Administrator				\$13,600.00	\$0.00	\$13,600.00
1000	402 Circuit Court Coordinator 402-3002 Management Consulting	\$0.00	-\$1,000.00	61 000 00	\$5,000.00	-\$5,000.00	\$10,000.00
	402-3020 Telephone-Pager-Cable 402-3021 Postage 402-3030 Travel 402-3102 Comp Software/Sup/Maint/Recov	\$500.00 \$0.00 \$55.00 \$230.00	-\$1,000.00 -\$1,000.00 -\$1,000.00 -\$1,000.00 -\$5,000.00	\$1,055.00 \$1,230.00			
	403 Circuit Court Coordinator II		A = 1 =		\$10,000.00	\$0.00	\$10,000.00
1000 1000	404 Circuit Court Coordinator III 405 Circuit Court Coordinator IV 406 Circuit Court Coordinator V 409 District Court				\$10,000.00 \$10,000.00 \$10,000.00 \$831,727.78	\$0.00	\$10,000.00 \$10,000.00 \$10,000.00 \$846,727.78
1000	409-1001 Salaries 409-1006 Social Security Match 409-1007 Retirement Match 409-1009 Health Insurance Match 409-3030 Travel 409-3070 Rent-Land and Buildings 409-3100 Other Miscellaneous	\$430,660.30 \$30,093.01 \$57,888.14 \$66,155.00 \$14,500.00 \$26,300.00 \$5,000.00	-\$4,000.00 -\$7,000.00 -\$10,000.00 \$10,000.00 \$7,000.00	\$34,093.01 \$64,888.14 \$76,155.00 \$4,500.00 \$19,300.00 \$1,000.00			
1000	414 Juvenile Court 414-1007 Retirement Match	\$31,304.14	-\$1,200.00	\$32,504.14	\$319,756.42	\$0.00	\$319,756.42
	414-3073 Lease Mach & Equip(Incl copier)	\$1,200.00		\$0.00			

1000	Dept Office/Dept Act 416 Prosecuting Attorney 418 County Jail	Descript	New	Change	Old	New \$50,492.67	Change \$0.00	Old \$50,492.67
	418-1002 418-1007 418-1009 418-2005 418-2006	Salaries-Part Time Retirement Match Health Insurance Match Food & Related Items Clothing & Uniforms Utilities-Electricity	\$15,416.51 \$335,062.38 \$402,478.00 \$442,000.00 \$23,000.00 \$145,000.00	-\$25,000.00 -\$8,000.00	\$118,416.51 \$360,062.38 \$410,478.00 \$339,000.00 \$15,000.00 \$120,000.00	\$4,397,365.91	\$0.00	\$4,397,365.91
	419-1004 419-3100 419-3101	Contract Labor-Deputies Other Miscellaneous Training	\$37,887.65 \$10,000.00 \$2,255.00	-\$6,000.00 \$6,000.00 \$200.00 \$200.00	\$43,887.65 \$4,000.00 \$2,055.00	\$114,398.64	\$200.00	\$114,198.64
	420 Constable 420-3030	Travel	\$5,300.00	-\$200.00 -\$200.00	\$5,500.00	\$6,976.33	-\$200.00	\$7,176.33
	422-1009 422-3100	PT Time-Overtime-Bailiff Health Insurance Match Other Miscellaneous	\$22,000.00 \$26,032.00 \$44,000.00	-\$18,000.00 -\$4,000.00 \$4,000.00 -\$18,000.00	\$40,000.00 \$30,032.00 \$40,000.00	\$390,851,76	-\$18,000.00	\$408,851.76
1000	423 Crisis Response Team 424 Drug Task Force 424-1002	Salaries-Part Time	\$3,000.00	-\$7,000.00	\$10,000.00	\$350.00 \$106,841.48	\$0.00 -\$7,000.00	\$350.00 \$113,841.48
	425-1009 425-3100		\$102,436.76 \$13,573.99 \$17,993.00 \$4,600.00	-\$6,000.00 -\$4,000.00	\$134,436.76 \$19,573.99 \$21,993.00 \$600.00	\$178,287.89	-\$38,000.00	\$216,287.89
1000		Salaries	\$33,221.85		\$42,221.85	\$50,353.32	-\$9,000.00	\$59,353.32
1000	500-3100	e(voca) agement Contract Labor Other Miscellaneous	\$2,900.00 \$600.00	-\$100.00	\$3,000.00 \$500.00	\$152,850.78 \$153,314.24	\$0.00 \$0.00	\$152,850.78 \$153,314.24
1000	800-2001	2 Salaries-Part Time General Office Supplies	\$4,750.40 \$7,750.00	-\$7,000.00	\$11,750.40 \$750.00	\$63,212.21	\$0.00	\$63,212.21
1000 1000 1000 1000 1000	 801 County Extension Office 802 Paupers and Welfare 804 Consolidated Youth Serv 805 Senior Citizens 806 Children's Advocacy Gros 807 Out Of The Dark, Inc County General Total 					\$96,646.53 \$5,000.00 \$4,000.00 \$2,500.00 \$1,500.00 \$1,500.00 \$14,033,651.54	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	\$96,646.53 \$5,000.00 \$4,000.00 \$2,500.00 \$1,500.00 \$14,033,651.54
1020 2000 3000 3001 3002	The state of the s	ation Fund ation Fund	\$23,010.0	0 \$5,000.00 \$5,000.00		\$0.00 \$6,397,928.31 \$62,507.91 \$328,417.03 \$43,110.00	\$0.00 \$0.00 \$0.00 \$0.00 \$5,000.00	\$0.00 \$6,397,928.31 \$62,507.91 \$328,417.03 \$38,110.00

3003 4 3004	ept Office/Dept Act Descript 409 District Court Automation Fund 105 Assessors Property Tax Relief Fund 101 County Clerk Automation Fund	New	Change	Old	New \$15,075.00 \$22,094.00	Change \$0.00 \$0.00	Old \$15,075.00 \$22,094.00
	101-3102 Comp Software/Sup/Maint/Recov	\$10,000.00	\$5,000.00 \$5,000.00	\$5,000.00	\$81,998.12	\$5,000.00	\$76,998.12
3006	102 Circuit Clerk Recorder Cost Fund		The Control of the Co		\$750,392.63	\$0.00	\$750,392.63
	102-1007 Retirement Match 102-3102 Comp Software/Sup/Maint/Recov	\$63,455.78 \$21,781.00	-\$2,000.00 \$2,000.00 \$0.00	\$65,455.78 \$19,781.00			-, 55,552.55
3008 3012 3013 3014 3015 3017	400 Sheriff Law Enforcement Special Account Fund 603 Craighead County Public Library Fund 102 Circuit Clerk Child Support Collection Fund 605 Game & Fish Education Fund 400 Sheriff Communications Facility & Equip Fund 400 Sheriff Drug Control Fund 418 Jail Cost Defrayment Fund 418 Jail Booking & Administration Fee Fund		, , , ,		\$7,470.00 \$683,598.00 \$0.00 \$5,500.00 \$79,671.00 \$22,728.90 \$354,975.00	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	\$7,470.00 \$683,598.00 \$0.00 \$5,500.00 \$79,671.00 \$22,728.90 \$354,975.00
3019	400 Sheriff Emergency Rescue Water Safety Fund				\$60,000.00 \$25,965.49	\$0.00 \$0.00	\$60,000.00 \$25,965.49
3020	501 911 Emergency Services Fund 501-3009 Other Professional Services	\$386,000.00	\$126,000.00 \$126,000.00	\$260,000.00	\$386,000.00	\$126,000.00	\$260,000.00
3023	400 Sheriff Failure to License Emergency Vehicle Fund 503 Fire Equipment & Training (Act 833) Fund 417 Public Defender Indigent Fund 417-1009 Retirement Match 417-3040 Advertising & Publication	\$2,652.00 \$8,000.00	-\$2,000.00 \$2,000.00	\$4,652.00	\$6,712.34 \$175,000.00 \$109,686.89	\$0.00 \$0.00 \$0.00	\$6,712.34 \$175,000.00 \$109,686.89
		\$8,000.00	\$2,000.00	\$6,000.00			
3031	409 District Court Public Safety Fund 414 Juvenile Court Services and Supplies Fund 418 County Jail Fund				\$2,040.00 \$63,920.00 \$133,000.00	\$0.00 \$0.00 \$2,000.00	\$2,040.00 \$63,920.00 \$131,000.00
	418-2023 Repair Parts	\$47,000.00	\$2,000.00 \$2,000.00	\$45,000.00			
3039 3100 3101 3102 3103	102 Circuit Clerk Commissioner's Fee Fund 409 District Court Civil Settlement Fund 409 District Court E.D. Automation Fund 400 Sheriff Federal Drug Forfeiture Fund 422 Courthouse Security Grant Fund 422-2002 Small Equip				\$10,000.00 \$11,780.00 \$4,833.00 \$13,895.36 \$11,438.00	\$0.00 \$0.00 \$0.00 \$0.00 \$8,000,00	\$10,000.00 \$11,780.00 \$4,833.00 \$13,895.36 \$3,438.00
2400		\$8,800.00	\$8,000.00 \$8,000.00	\$800.00			
3400 3403 3410 3411	and a state of the				\$971,510.00 \$3,560.00 \$1,500.00	\$0.00	\$971,510.00 \$3,560.00 \$1,500.00
	500-2002 Small Equip	\$9,951.62	\$700.00 \$700.00	3-1	\$49,061.62	\$700.00	\$48,361.62
	500 Law Enforce Terror Prevent Activities,LETPA,Fy11 500-3100 Other Miscellaneous	\$128.00		\$28.00	\$26,034.43	\$100.00	\$25,934.43
3413 3414	The state of the s	\$1,100.00	\$900.00 \$900.00		\$16,689.48 \$2,200.00		\$16,689.48 \$1,300.00
3415 3500	- The Court of the	\$10,300.00	\$300.00	\$10,000.00	\$7,000.00 \$15,300.00		\$7,000.00 \$15,000.00
3501 3502 3503	Total Comment of Control of Contr	\$500.0	\$300.00 0 \$1.00 \$1.00	0 \$499.00	\$31,167.0 \$10,732.0 \$500.0	0 \$0.00	\$31,167.00 \$10,732.00 \$499.00

	Dept Office/Dept Act	Descript	New	Change	Old	New	Change	Old
	808 Drug Court Grant Fund			J		\$3.000.00	\$0.00	\$3,000.00
3505	808 SMSHA Juvenile Drug Co	ourt Expansion Grant Fund				\$6,661.26	\$6.661.26	\$0.00
	808-3009	Other Professional Services	\$6,661.26	\$6,661.26	\$0.00	4-17-11-20	40,001.20	\$0.00
				\$6,661.26				
6400	600 Jonesboro Public Library	Fund				\$2,106,622.00	\$161,000.00	\$1,945,622,00
	600-9999	Transfer to Other Funds	\$2,106,622.00	\$161,000.00	\$1,945,622.00			0 1,0 10,022.00
				\$161,000.00				
	Total Special Revenue Fr	unds				\$13,121,274.77	\$315,662.26	\$12.805.612.51
	Total of All Funds					\$27,154,926.31		

Be it resolved by the Craighead County Quorum Court that these changes be made as described upon passage of this appropriation/redistribution ordinance.

Dated this 2

4 \$ 1

_day of March, 2014.

Approved: &

Ed Hill

Craighead County Judge

Kade Holliday

Craighead County Clerk