

FILED

SEP 26 2023

COUNTY PROBATE COURT CLERK

**QUORUM COURT MINUTES
SEPTEMBER 11, 2023**

7/21/2023

September 11, 2023, Quorum Court Minutes

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COUNTY & PROBATE COURT CLERK

13 Justices of the Peace were present.

Judge Day called the meeting to order at 5:30PM.

Invocation by Dr. Shannon Lewis, New Beginnings Missionary Baptist Church

Assembly and Pledge of Allegiance.

The first order of business was approval of Quorum Court minutes from 08.28.2023. A motion to accept was made by Justice Weinstock and seconded by Justice Forrest. Judge Day took a vote and it passed unanimously.

Old business. 2nd reading of Ordinance to amend Ordinance 2022-17 and 2014-3 for Policies and Procedures for full-time Sheriff's Deputies for military leave. A motion was made by Justice Cline to suspend the rules and read by title only, seconded by Justice Barnes. A vote was taken, and all were in favor. Ordinance was read by title only. The third and final reading will be at the next meeting. There were no questions or comments.

No other old business.

No new business.

Public comments. Robin Martin of Jonesboro passed around some materials regarding the concern for the library, millage, and money on hand. She also spoke about the American Library Association and how they choose books and award the books.

A motion was made to adjourn by Justice Williams and seconded by Justice Noel. The motion passed.

The meeting ended at 5:46 PM.

Road Committee minutes
9/11/2023

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Chairman Cline called the road committee together at 5:45 PM. Those present were Justice Couch, Justice Tennison, Justice Barnes, Judge Day, and Road Superintendent John James. John gave an update on road work being done and the committee discussed the progress of the Courthouse Annex addition.

With no other business, Justice Couch made a motion to adjourn, 2nd by Justice Barnes. The committee adjourned at 5:56 PM.

SEP 26 2023

Public Service Committee
9/11/2023 Minutes

COUNTY & PROBATE COURT CLERK

Those in attendance for the meeting:

Committee Members: JP Linda Allison, JP Brad Noel, Chairman JP Richard Rogers, and JP Kevin Williams. Also attending: Sheriff Marty Boyd, Circuit Clerk David Vaughn, and guest, April Tate. County Judge Marvin Day joined after attending another committee meeting.

The Public Service Committee meeting was called to order at 5:49 p.m. by Chairman Rogers.

The first item on the agenda, JP Rogers read a resolution for the reappointment of Mr. Jimmy Cooper, to an additional three-year term on the Metropolitan Area Planning Commission (MAPC) to start October 1, 2023. JP Allison made a motion to approve, and JP Williams seconded the motion. The motion passes 4-0 to move to the full court.

JP Rogers read a resolution for Ms. April Tate to be recommended to a five-year term as a Board member of the Bono Fire District, effective September 29, 2023. JP Allison acknowledged knowing the Tate family for many years and Ms. Tate would be a great addition to their board. JP Allison made a motion to approve, and JP Williams seconded the motion. The motion passes 4-0.

JP Rogers read a resolution to approve previously granted merit increases retroactively and that the Job Evaluation and Salary Administration Program (JESAP) guidelines will be adhered to for future merit pay increases. JP Williams made a motion to approve, and JP Noel seconded the motion. The motion passes 4-0.

JP Rogers read a resolution to approve a 5% merit increase for Detention Center employee, Phillip Graves, effective 8/22/2023. The increase would not take the employees over the budgeted amount that has been appropriated. JP Williams made a motion to approve, and JP Noel seconded the motion. The motion passes 4-0.

A resolution was read to approve a 5% merit increase for Highway Dept. employee, Derek Copeland, effective 8/1/2023, and within the appropriate budget. JP Allison made a motion to approve, and JP Williams seconded. The motion passes 4-0.

A final resolution was read to approve a 2% merit increase for Circuit Clerk employee, Pamela Lewis, effective 8/24/2023, and within the appropriate budget. JP Noel made a motion to approve, and JP Williams seconded. The motion passes 4-0.

JP Rogers read an ordinance to amend the policy for merit increase procedures and approving authority. The merit increase review will allow an established county employee to be paid up to the budgeted amount or midpoint for any position if the individual has performed their job duties in a manner that the Elected Official/Department Head desires to reward, and no more than 5% of the base salary in a 12-month period. Judge Day commented that it is necessary to approve the ordinance immediately to be able to retain quality employees. JP Noel made a motion to approve, and JP Williams seconded. The motion passes 4-0.

The final ordinance is to update the employment/personnel policy handbook to add a technology resources policy immediately. Recently passed legislation mandates that counties adopt a technology resources policy, including prohibitive use and disciplinary procedures for violations. Judge Day explained that this policy is to prevent unprofessional behavior when using the county's technology resources. JP Noel made a motion to approve, and JP Allison seconded. The motion passes 4-0.

With no other business, a motion to adjourn was made by JP Williams, and JP Noel seconded the motion. The motion passed and the meeting was adjourned at 6:19 p.m.

Minutes submitted by JP Allison.

Finance Committee Minutes
September 11, 2023

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Chairman Longmire called the Finance Committee meeting to order at 5:46 pm. Present were committee members Justice Pasmore, Justice Weinstock, Justice Cook, and Justice Forrest. Also present was Rachel Cook.

Rachel Cook presented the tax collection report for August 2023. Total taxes collected in August 2022 were \$2.9 million, total taxes collected in August 2023 were \$3.3 million, up 14.4%. Year to date total tax collections are up 5.2%.

Treasurer McNatt was unable to attend, so Chairman Longmire asked if there were any questions on the financial statements.

With no other business, Justice Forrest made a motion to adjourn, seconded by Justice Cook. All were in favor and the Finance Committee adjourned at 5:49 pm.