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MAY 23 2023

COUNTY & PROBATE COURT CLERK

QUORUM COURT MINUTES

MAY 8, 2023

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Judge Day called the meeting to order at 5:30pm.

The invocation was led by Abbey Cartwright, Children's Pastor, Southwest Church of Christ.

Assembly and Pledge of Allegiance was led by Justice Barnes.

The roll was called. Justice Longmire was absent. All other Justices were present.

The first order of business was the approval of Quorum Court Minutes from April 24, 2023. A motion to accept the minutes as prepared was made by Justice Weinstock and seconded by Justice Barnes. Judge Day called for a vote, and it passed unanimously.

With no **OLD BUSINESS, NEW BUSINESS, ANNOUNCEMENTS, or PUBLIC COMMENTS**, Judge Day called for a motion to move to committees. The motion to adjourn to committees was made by Justice Couch and seconded by Justice Williams. Judge Day called for a vote, and it passed unanimously.

Meeting adjourned to committees at 5:34 pm.

Road Committee minutes
5/8/2023

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Chairman Cline called the meeting to order at 5:34 PM. Those present were Justice Couch, Justice Tennison, Justice Barnes, and John James.

John gave an update on road work. The Highway Department is doing some patching, getting them ready to resurface.

The committee reviewed a plat for Jordan Long, CR 4021 and a plat for Leonila Pacheco, CR 733. Justice Barnes made the motion to approve both plats, and Justice Tennison seconded. All were in favor.

With no other business, Justice Couch made a motion to adjourn, seconded by Justice Tennison. All were in favor, and the committee adjourned at 5:44 PM.

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MAY 23 2023

Public Service Committee
5/8/2023 Minutes

COUNTY & PROBATE COURT CLERK

Those in attendance for the meeting:

Committee Members: JP Linda Allison, JP Brad Noel, Chairman JP Richard Rogers, and JP Kevin Williams.

Also attending: Judge Marvin Day; Juvenile Probation Office, Jay Hudson; County Clerk Mary Marshall; Supervisor of Juvenile Probation Office, Amy Powell, and Circuit Clerk David Vaughn.

The Public Service committee meeting was called to order at 5:35 p.m. by Chairman Rogers.

(With the restructuring of the Equalization Boards in AR in 1999, Act 1326 requires that the County Judge and the Quorum Court in each county to make appointment of their members of the board during the month of May each year in which the term of any of their members of the board shall expire; therefore, the first two agenda items are specific to the Craighead County Equalization Board.)

JP Rogers read a resolution recommending the reappointment of Bob Holloway to an additional three-year term on the Craighead County Equalization Board. The term will become effective June 5, 2023 and expire June 5, 2026.

JP Allison made a motion to approve and JP Williams seconded the motion. The motion passes 4-0 to move to the full court for approval.

JP Rogers read a resolution recommending the reappointment of Barry Kirby to an additional three-year term on the Craighead County Equalization Board. The term will become effective July 27, 2023 and expire July 27, 2026.

JP Williams made a motion to approve and JP Noel seconded the motion. The motion passes 4-0 to move to the full court for approval.

For the last item, JP Rogers read an ordinance to amend Ordinance 2022-33 for policies and procedures for appropriated exempt positions set out in the budget of the Quorum Court of Craighead County, and for other matters. The following is a key portion recommended to be added to Ordinance 2022-33:

- a) The budgeted amount set forth in this Ordinance is that each exempt employee, unless provided elsewhere in the employment policy, is expected to work a minimum of forty (40) hours weekly on a monthly average.
- b) All employees shall turn in accurate time sheets and their supervisor must verify the time sheets.

Judge Day explained that an exempt employee was not working 40 hours per week in the fall of 2022 and legislative audit brought this to his attention. The situation has been addressed, and county's current policy needs to be updated. Judge Day has conferred with the county's attorney and sought advice with the Association of Arkansas Counties legal representatives.

Amy Powell asked to speak to the committee to express concern about the difficulty in documenting worktime for the numerous after hour calls that she and her colleagues receive. Circuit Clerk Vaughn concurred that the calls are numerous and at any time after a normal work day. County Clerk Marshall explained that county-provided cell phones would have record of all calls, if her department needs documentation. JP Williams thanked Ms. Powell and colleagues in the Juvenile Probation department for their dedication to their job and work ethics.

JP Williams made a motion to approve and JP Noel seconded the motion. The motion passes 4-0 to move to the full court for approval.

With no other business, a motion to adjourn was made by JP Williams, and JP Noel seconded the motion. The motion passed and the meeting was adjourned at 5:54 p.m.

Minutes submitted by JP Allison.

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**Finance Committee Minutes
May 8, 2023**

COUNTY & PROBATE COURT CLERK

Chairman Longmire was absent, so Justice Forrest called the Finance Committee meeting to order at 5:35 pm. Present were committee members Justice Pasmore, Justice Weinstock, and Justice Cook. Also present were Treasurer McNatt and Collector Eddington.

Collector Eddington presented the tax collection report for April 2023. Current taxes, delinquent real estate and delinquent personal collections were all higher than in 2022. Total taxes collected to date are up 12.5% from the previous year. Total tax collected in April was \$26.3 million. Collector Eddington praised his staff for their work.

Treasurer McNatt reported on April's financial reports. The General Fund ended the month with \$19.35 million dollars. The Capital Fund had \$1.67 million at month end, and the Road Fund had \$8.78 million dollars. Sales tax collections were 16.28% higher in April 2023 than the previous year. The 2023 budget has 78.871% remaining. Year to date comparison through April 30, 2023, shows that the county is \$937,033.27 weaker in the General Fund than the prior year, due to the purchase of 2 buildings.

Justice Forrest presented the Appropriation Ordinance to add line item 1011 to Fund 3031. A motion to pass was made by Justice Cook and seconded by Justice Pasmore. Justice Forrest took a vote and the motion passed. The Appropriation Ordinance will be heard by the full court at the next meeting.

Justice Forrest read the title only of the Appropriation Ordinance for Fund 3591 for the Rural Community Grant fund for Brookland Fire. Justice Weinstock made a motion to approve, seconded by Justice Pasmore. A vote was taken, the motion passed, and the Appropriation Ordinance will be heard by the full court.

The Ordinance to sell belly dump trailer to Poinsett County per ACA 14-16-116 was presented. Justice Cook made a motion to approve, seconded by Justice Pasmore. A vote was taken, the motion passed, and the Ordinance will be heard by the full court at the next meeting.

With no other business, Justice Cook made the motion to adjourn, seconded by Justice Weinstock. All were in favor and the Finance Committee adjourned at 5:48 pm.